

**Disability Champion**  
**Draft Role Specification**  
**(Officer and Elected Member)**

The Disability Champion works closely with other colleagues at a number of different levels within the organisation.

Responsibilities will include:

1. To champion disability across the Council.
2. To display real interest and a desire to be kept apprised of developments.
3. Attend and speak at key events in the Council.
4. Challenge other senior staff and elected members to promote the values of the Disability in Local Councils initiative.
5. Act as a focus in the Council for:
  - engagement with disabled staff
  - sharing best practice on reasonable adjustments
  - driving positive actions
  - developing networks
6. Promote the Council's Disability Action Plan.
7. Attend development events organised for Disability Champions to become further familiarised with the role of the Disability Champion.
8. Regular meetings with the other Disability Champions to:
  - help mentor new Champions
  - share good practice
  - contribute to a steering group implementing the Disability Action Plan
  - develop case studies of good practice as appropriate
9. Understand and effectively represent priorities for the local government sector in terms of disability equality.
10. Record and report back on issues and concerns to the Champions' Network to help inform future progress and development.
11. Acting as the first point of contact for enquiries and providing advice, guidance and support within the organisation.
12. Ensure articles are placed in newsletters/briefings.